



Hi!

Thank you for your interest in volunteering at HOPE. We are excited about the next semester and getting a great new group of volunteers. To find out more information about HOPE you can visit our website at [www.horseshelpingpeople.org](http://www.horseshelpingpeople.org).

At the orientation you will learn about the program, what it takes to be a volunteer and also when exactly we need volunteers. We will also be introducing you to the horses and you will get some hands on training. We have a lot of different needs for volunteers. Horse experience is not necessary. We need volunteers to help with everything from exercising the horses to taking pictures and everything in between. There is something for everyone!

When you come to the orientation please wear closed toed shoes since you will be around the horses. Please print this volunteer packet. We will be going over the packet at the orientation.

The best way to get to the farm is to go south on Williston Rd. out of Gainesville and toward Williston. Click here to see the Google Map directions:

[http://maps.google.com/maps?f=d&hl=en&geocode=&saddr=Gainesville,+FL+\(Gainesville\)&daddr=9722+SW+153rd+Ave,+Archer,+FL+32618&sll=29.514217,-82.443434&sspn=0.011932,0.019956&ie=UTF8&z=12&om=1](http://maps.google.com/maps?f=d&hl=en&geocode=&saddr=Gainesville,+FL+(Gainesville)&daddr=9722+SW+153rd+Ave,+Archer,+FL+32618&sll=29.514217,-82.443434&sspn=0.011932,0.019956&ie=UTF8&z=12&om=1)

If you have any other questions, please feel free to e-mail me at [awalnes@gmail.com](mailto:awalnes@gmail.com).

Thanks,  
Amanda Rios Walnes  
Volunteer Coordinator

***HOPE – HOorses helping PEople***  
**VOLUNTEER INFORMATION SHEET**

Date\_\_\_\_\_

Name\_\_\_\_\_DOB\_\_\_\_\_

Address\_\_\_\_\_

HomePhone\_\_\_\_\_WorkPhone\_\_\_\_\_

E-mail Address \_\_\_\_\_

Best way to get in contact with you \_\_\_\_\_

Day(s) you are available? \_\_\_\_\_ Time(s)?\_\_\_\_\_

Are you comfortable working or walking around horses/ponies?\_\_\_\_\_

Do you have any experience with horses or ponies? \_\_\_\_\_ If yes, specify below

\_\_\_\_\_

Riding Experience: Years \_\_\_\_\_ Type \_\_\_\_\_

Experience lunging? \_\_\_\_\_ Experience long lining? \_\_\_\_\_

Do you have any experience working with physically disabled individuals? \_\_\_\_\_

If yes, specify\_\_\_\_\_

Do you have any other skills or training, which may be of benefit to this program?

\_\_\_\_\_

If a college student, what is your major? \_\_\_\_\_

Undergraduate, Graduate or other\_\_\_\_\_

Have you ever been convicted of a crime (other than traffic citations)? \_\_\_\_\_

If yes, please explain \_\_\_\_\_

My signature below signifies my commitment to HOPE and to providing a minimum of 2 hours/week for the remainder of this school semester:

\_\_\_\_\_

**EMERGENCY RELEASE TREATMENT FORM**

HOPE – HOrses helping PEople  
Gainesville, Florida

VOLUNTEER'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK OR DAYTIME PHONE \_\_\_\_\_

E-MAIL \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_

ANY DISABILITY THAT MAY AFFECT YOUR ACTIVITIES HERE:

\_\_\_\_\_  
\_\_\_\_\_

PARENT/GUARDIAN(S) CONTACT INFORMATION if under 21 \_\_\_\_\_

\_\_\_\_\_

PHYSICIAN'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

HEALTH INSURANCE COMPANY \_\_\_\_\_ POLICY # \_\_\_\_\_

Person who is authorized to give temporary assistance or care in absence of parent or guardian:

Name	Phone	Relationship
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Preferred Medical Facility:

\_\_\_\_\_

Describe any medical condition requiring precautions or treatment and any medication and dosage: \_\_\_\_\_

\_\_\_\_\_

In case of Medical Emergency, the undersigned authorizes "HOPE" to provide such medical assistance as is determined to be necessary. The undersigned authorizes any licensed physician and/or medical facility to provide any medical/surgical care and/or hospitalization for the volunteer, including anesthetic, which they determine necessary or advisable.

SIGNATURE \_\_\_\_\_

# Equine Professional Release

**KNOW ALL MEN BY THESE PRESENT**, that \_\_\_\_\_,  
who resides at \_\_\_\_\_,  
(hereinafter referred to as “Participant”), desires to engage in and hereby does engage the  
services of HOPE – Horses helping People, Inc and it's associates  
(hereinafter referred to as “Equine Professional”) located at  
9722 S.W. 153<sup>rd</sup> Avenue, Archer, Alachua County, Florida.

*FOR AND IN CONSIDERATION OF THE ABOVE SERVICES, Participants hereby does forever and finally release, remise, acquit, satisfy and forever discharge Equine Professional of and from all manner of action and actions, cause and causes of action, suit, debts, dues, sums of money, bonds, billings, contracts, controversies, agreements, promises, damages, variances, judgments, executions, claims and demands whatsoever, in law or in equity, which may arise or might in the future arise or herein after may arise for or against the Equine Professional for the services as stated above.*

*This document is meant to be a full and complete release from any and all liability that may arise from instructing the Participant on how to properly ride, manage and care for horses. This release is given freely and voluntarily by the Participant and is meant to remain in existence throughout the duration of any instruction.*

## Warning

**Under Florida law, an equine activity sponsor or equine professional is not liable for any injury to, or the death of, a participant in equine activities resulting from the inherent risks of equine activities**

Dated this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Participant

\_\_\_\_\_  
Legal Guardian (If participant is a minor child)

\_\_\_\_\_  
2nd Legal Guardian



# HOPE – HOrses helping PEople, Inc

## PHOTO RELEASE FORM

For valuable consideration given and which is hereby acknowledged, the undersigned hereby grant to HOPE and it's staff, permission to take or have taken, still and moving photographs and film including television pictures of ourselves/son/daughter/ward,

\_\_\_\_\_ and consent and authorize HOPE and it's staff, news media and any other persons interested in HOPE and it's work, to use and reproduce the photographs, films and pictures to circulate and publicize the same by all means including without limiting the generality of the foregoing newspapers, television media, brochures, pamphlets, instructional materials, books and clinical material.

With request to the foregoing material, no inducements or promises have been made to me/us to secure my/our signature(s) to this release other than the intention of HOPE to use or have used such photographs, films and pictures for the purposes of education and promoting and aiding HOPE and it's work.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Signed \_\_\_\_\_

\_\_\_\_\_

\*\* Please Complete Other Side \*\*

**Anthony and Nanette Mancuso (and Helping Hooves, LLC)  
15304 SW 91<sup>st</sup> Street  
Archer, FL 32618  
(352) 495-4399**

**LIABILITY RELEASE AGREEMENT NOT TO SUE AND INDEMNITY  
AGREEMENT**

I, desiring to take horseback riding lessons, engage in therapeutic horse riding or hippo therapy activities under the auspices of a tenant on the property of Anthony and Nanette Mancuso and/or use the horses and facilities of Helping Hooves, LLC and Anthony and Nanette Mancuso's horses and farm and residence, acknowledge that horseback riding and activities incidental thereto are inherently dangerous activities, and further acknowledge that serious injury can result from engaging in horseback riding and activities incidental thereto. In connection with the use and enjoyment of the horses and facilities of Helping Hooves, LLC and Anthony and Nanette Mancuso's horses, farm and residence and/or the furnishing of horseback riding lessons to me and/or therapeutic use of horses for my benefit, I agree on behalf of myself, and my heirs and legal representatives forever to release any member of Anthony and Nanette Mancuso's family and Helping Hooves, LLC and all of their past, present and future employees, tenants on their horse farm property and their respective heirs and legal representatives from, and agree not to sue in connection with any and all damages, claims, demands, rights, and causes of action based upon personal injuries or property damage to me or my death, arising out of horseback riding, lessons, the use of the horses and facilities of Anthony and Nanette Mancuso and Helping Hooves, LLC including stables, grounds, or any activities incidental thereto.

I further agree to indemnify Helping Hooves, LLC and Anthony and Nanette Mancuso and to save them harmless from all damages, actions, causes of actions, claims, judgments, executions, debts, cost of litigation and attorney's fees, which may in any way rise out of or result from the furnishing of horseback riding lessons to me, therapeutic use of horses for my benefit and/or the use of the horses or facilities of Helping Hooves, LLC or Anthony and Nanette Mancuso including stables and grounds, by me and/or any activities incidental thereto at any time from the date of this Release until this Release is expressly revoked by me.

I have read and understand the above Release of Liability, Agreement Not To Sue And Indemnity Agreement, and that by executing this Agreement I acknowledge that I am giving up valuable rights.

**IN WITNESS WHEREOF, I have set my hand this \_\_\_\_ day of \_\_\_\_\_ ,**

\_\_\_\_\_

(Signature rider or guardian)

\_\_\_\_\_

(Printed name of rider)

**In the presence of:** \_\_\_\_\_

(Witness)

**WARNING!!! UNDER FLORIDA LAW, an equine activity sponsor or equine professional is not liable for injury to, or the death of, a participant in the equine activities resulting from the inherent risk of equine activities. Revised 3/18/04**

## BASIC RULES FOR SAFETY AT HOPE

1. Always make sure gates and stall doors are closed.
2. No children (riders or siblings) are allowed to be unattended while in the barn area at any time.
3. Never approach a horse directly from the rear. Horses cannot see directly behind them! Therefore, approach from the side, preferably toward the shoulder, while talking to him in a low voice.
4. Loud noises, running or general "horseplay" must be avoided. This is especially dangerous around horses, as well as unbecoming behavior.
5. When you pet a horse, place your hand on his shoulder or neck, avoiding his face.
6. When working around the horse, i.e. grooming or tacking, stand with your feet well back, cleared from his feet, to avoid being stepped upon.
7. When walking around the back of a horse, keep your hand gently but firmly in contact with the horse, while talking to him.
8. When cleaning the horse's hooves, or working low, always keep both feet flat on the ground, in case you need to move quickly.
9. After applying tack (saddle or bareback pad) always check and adjust as necessary, before a rider mounts, to prevent slipping.
10. When girths or surcingles have metal buckles that come in contact with the horse, use a fleece girth cover to prevent the development of sores.
11. All equipment must be properly cared for. This includes cleaning leather tack after each use, and oiling as necessary. Shared helmets should be sprayed with germicidal. Toys (especially if they have been mouthed) should be washed or sprayed with germicidal. All equipment must be returned to its designated location.
12. All tack should be checked before use in a session. Check condition of leather to ensure there is no cracking. Check all stitching.
13. When leading a horse, walk beside the horse (between his head and shoulder), not ahead or behind him. Lead from the left side (unless designated to do otherwise); with your right hand at the end of the lead rope closest to the halter and the left hand holding the folded remaining end of the lead rope (not wrapped around your hand or any other body part).
14. If the horse rears up, release the hand closest to the horse's head to avoid being pulled up, but try to prevent letting go of the horse.
15. When leading a horse into a stall, walk the horse around so that he faces the door. Close the door leaving enough space for you, but not the horse, before removing the halter or releasing the lead rope.
16. As you leave a horse, either in it's stall or in the pasture, keep your eye on the horse as you move away. Never turn your back on the horse.